

## What is the process to apply?

Obtain information about the program through the web site or the packets at the preschool entrance. Tour the facility on the 1st and 3rd Tuesday morning of the month at 9:30am from October through May. No reservation required - Children are welcome. Submit an application by download from Web-site or the information packet. Applications can be placed in the drop-off box at the preschool entrance or mailed to 14076 McKay Park Circle, Broomfield, CO 80023. All children are then placed on a wait list until a spot becomes available. When a child is offered placement in the Center, the parents/guardians will need to sign a contract and return it with a non-refundable enrollment fee. The contract offers a variety of payment plans from which to choose. All decisions regarding acceptance are made on a space availability basis and at the discretion of the Director. The Children's Center has a strict policy of non-discrimination toward students and staff.

Registration begins in January for current enrollment and siblings and all placement is based on the original date of application.